



The Privacy Act, section 23 states that every agency must appoint a privacy officer. The privacy officer is responsible for:

- ensuring that the agency complies with the Act
- dealing with requests made to the agency for access to, or correction of personal information
- working with the Privacy Commissioner's Office when it investigates complaints

To do this, the privacy officer needs to be familiar with the Privacy Act and the agency's obligations under it.

Staff should know who their privacy officer is and how to contact them about any possible privacy breach.



Make privacy and information security top priorities for your organisation. People need to have confidence that their personal information is protected.

Your privacy officer
is:

